

# Ocoee Outreach COVID-19 Safeguards & Guidelines

For use by Ocoee Outreach Volunteers serving during the COVID-19 Pandemic

For more information visit: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>

## WARNINGS

Please understand that the new norm that we are currently living in and serving in carries risks. Serving with Ocoee Outreach and **responding** to the needs of others is no different and **carries risk**. Although all precautions recommended by the CDC should be strictly adhered to, there is always a possibility that volunteers could come in contact with and possibly contract the Covid-19 virus, which could result in being sick, passing that on to others and even result in your death. **Volunteers need to realize that they assume this risk upon themselves.** We are mindful of the regulations and recommendations put forth by the CDC and our Governor.

We are asking each church that comes to Ocoee Outreach to carefully screen your team members before heading to Ocoee Outreach. We also want to caution anyone that would be considered as a part of the Vulnerable Population. The Vulnerable population are everyone 65 yrs of age or older, people with disabilities, people with serious respiratory or cardiovascular conditions, and people with immunocompromised conditions.

**The leadership of each church will be charged with the responsibility of providing supervision to all of your students/participants to safely follow the following safeguards and guidelines we have in place**

Please understand that your health and safety are one of our top priorities. With that in mind, we will have established the following guidelines:

## SYMPTON CHECK

Volunteers, staff, and families will be asked to track and self-screen symptoms for 10 days prior to participation with Ocoee Outreach. Those with symptoms, or positive diagnosis, must stay home until fully recovered. We recommend that those in vulnerable populations delay their service until it is safe to be in public. We are asking each church to complete a **Self Screening Participation Decision Tool** (see attachment) on each participant before leaving your church parking lot to head to Ocoee Outreach.

We do require each church to perform a daily symptom check before you leave the parking lot of your church to come to Ocoee Outreach & each morning at Ocoee Outreach that will include taking everyone's temperature before departing for your assignment each morning. Those exhibiting symptoms will need to enter isolation and seek a rapid Covid-19 test. We will provide each church with a touch free thermometer.

## SOCIAL DISTANCING

Capacity at our Sunday and Thursday night services seating capacity will be reduced to 50% to decrease the chance of spread and to ensure a comfortable 6 ft distancing can be maintained while indoors. The seating capacity of our Monday - Thursday night evening meals at host churches will also be reduced to lessen the chance of spread and to ensure a comfortable distance between tables. Please avoid hand shaking and greeting hugs within your own group as well as others outside your group.

During evening meals and the Sunday/Thursday Worship experience, please have your group sit in the same area with at least 6 ft. separating your group from another group.

## POLICY ON MASKS & COVERING YOUR COUGH OR SNEEZE

Please bring plenty of face masks with you. Ocoee Outreach will provide you w/masks but each participant will need to bring some of their own masks. Masks must be worn while indoors except during eating, sleeping, and showering. Masks are recommended at outdoor ministry sites. CDC approved washable cloth masks and disposable paper masks are acceptable. N-95 masks are preferred while working on site. Please remember to cover your coughs/sneezes with your arm.

## **WASH & SANITIZE**

Ocoee Outreach will provide each participating church sanitizer wipes to use throughout the week and each participant will receive their own bottle of hand sanitizer. Cleaning products will be provided for our host churches that are hosting a service, meal or housing mission teams. Our host churches will spray down/fog all the areas mission teams have entered before and after each encounter. Additional sanitation procedures and chores need to be performed daily to encourage a clean shared living space. Volunteers should bring hand sanitizer for use during travel and while on worksites.

Wash your hands frequently with soap for at least 20 seconds or in the absence of water, use hand sanitizer. Wash your hands before the work and activities begin, during breaks, and immediately before and after meal times.

## **EXTERIOR WORK PRIORITIZED**

Work projects will be limited to exterior work unless interior work can be accomplished safely. Do NOT enter a home unless absolutely necessary. Follow masking guidelines while on site. Masks must be worn when entering a home. Porta-Potties will be provided at each home repair site.

## **MEALS**

Lunches will be pre-made/bagged each morning. Each morning, church groups will need to provide a food volunteer to make lunches for your group at our ministry office. We will provide each church's food volunteer a sandwich order to complete each evening for your participants.

Per evening meals at our host churches, the kitchen will be sanitized before and after each meal. Food will be plated or served to you instead of serving buffet style where everyone shares the serving utensil. Those preparing food will wear gloves and masks. Mealtimes may be staggered to limit the number of people eating at any time and to allow for 6 ft social distancing. Masks must be worn while going thru a food line.

## **SLEEPING & SHOWERING**

If your church is choosing the Church Plan for Lodging, please maintain a safe distance of 6 ft. for sleeping arrangements. The leadership of each participating church might need to arrange showering times to limit the number of users standing in line. We recommend you disinfect showers before and after each use.

If your church is choosing the Hotel Plan, we recommend you limit the number of people in each room unless they are family members.

## **TRANSPARENCY**

All Volunteers will be required to sign an additional COVID-19 disclosure and liability release statement prior to participation. Ocoee Outreach will communicate publicly and immediately about COVID-19 prevention protocols and changing conditions.

## **FLEXIBILITY & KINDNESS**

We ask volunteers and staff to commit to flexibility and being fluid as we navigate these unprecedented times. As is the Ocoee Outreach way, we encourage all participants to show care and love to each other and respect that everyone's comfort level may differ during these times.

**\*Ocoee Outreach does not require COVID testing or Vaccination prior to participating with us, however it is recommended.**

**\*By participating you agree to comply with Ocoee Outreach's Guidelines including mask wearing requirements and daily temperature checks.**

# Ocoee Outreach Self Screening Participation Decision Tool

Ocoee Outreach takes your safety very seriously and the safety of others very seriously. This summer we want to do all we can to minimize the risk of infection from COVID-19 to volunteers, families, staff, and the community. As you prepare and pray about your participation with your church's mission trip to Ocoee Outreach this summer, please utilize this tool to determine your readiness for travel and gatherings.

**Please monitor exposure for 10 days and perform temperature checks for 7 days prior to your arrival date.**

FULL NAME (Print): \_\_\_\_\_

## Contact and Symptom Tracking...

10  
DAYS

In the past 10 days have you been? *(check any that apply)*

- Diagnosed with Covid-19?
- In Contact with a confirmed or suspected of have Covid-19
- In Contact with someone that has been exposed to a confirmed case of Covid-19



If you check any of the above boxes, you must delay your participation w/O2

7  
DAYS

In the past 7 days have you exhibited any of the following symptoms? *(check any that apply)*

- Fever above 100 F
- Cough
- smell
- Fatigue
- Nausea/Vomiting
- Breath Shortness
- Sore Throat
- Change in taste or
- Appetite Change



If you check any of the above boxes, you must delay your participation w/O2

## Other Considerations...

**For the Safety of yourself and others, you may considering delaying participation if you:**

- Are in a higher risk category due to age or have pre-existing conditions such as cardiovascular disease, respiratory disease (including asthma), diabetes or are immunocompromised.
- Have recently traveled to international or national hot spots and have not quarantined for 14 days.