



**OCOEE**

**OUTREACH**

*Access & Empowerment.*

## *2024 Preliminary Information Packet*

*Ocoee Outreach is a community non-profit home repair  
ministry in the Cleveland, TN area.*





# OCOEE OUTREACH

Access & Empowerment.

As a ministry, we extend the grace of Christ through providing access to the Gospel and safe housing by revitalizing and investing in our community.

Dear Group Leader,

Thank you for expressing your interest in Ocoee Outreach! We are honored that you would consider partnering with us for a mission trip for your church/group/ministry. With 2023 in the rear view, it's exciting to have been a part of all that God did. As a ministry, 45 home repair projects were completed because of the work of 700+ volunteers from 26 churches across 9 states! More importantly, 12+ people surrendered their lives to Jesus and the Gospel was shared dozens of times on our work sites and in local neighborhoods. In the Lord's kindness, He has continued to use Ocoee Outreach as a light in the darkness for over 24 years and I look forward to joining Him again in that work in 2024!

Would you consider joining us in 2024? We offer a full week's worth of mission work through home repair projects and sharing the Gospel through multiple avenues. Our home repair projects will be painting the exterior of a home, roofing a home, or building a wheelchair ramp. Projects have a wide variety of skill level needed, so Ocoee Outreach is a great place for groups who have little to no experience but also for groups who are very skilled.

The following pages will give more detailed information as you consider us as an option for your group to partner with in 2024! ***To secure your week, please mail or email the group information form (included in this packet!) AS SOON AS POSSIBLE!*** Our weeks do begin to fill up quickly and we are limited in the amount of participants per week. Once we receive your form, I will send you a full planning guide to help you fully prepare for your time with Ocoee Outreach! In the meantime, if there are any questions I can answer for you, don't hesitate to contact me. Thank you again for your consideration of Ocoee Outreach! I look forward to hearing from you soon!

Callie Limburg,  
Ocoee Outreach Director

Mailing Address:  
Ocoee Outreach  
P.O. Box 4606  
Cleveland, TN 37320

Callie Limburg, Executive Director  
[callie@ocoeoutreach.org](mailto:callie@ocoeoutreach.org)  
[www.ocoeoutreach.org](http://www.ocoeoutreach.org)



## **Overview of Ocoee Outreach: Who we are.**

### **Vision: the what.**

We extend the grace of Christ through providing access to the Gospel and safe housing by revitalizing and investing in our community.

### **Mission: the how.**

Empower our volunteers to bring hope through evangelism and restore dignity in the lives of homeowners through home repair and building intentional relationships.

### **Compelled by what Christ has done for us (2 Corinthians 5:14-21), Ocoee Outreach holds to these CORE VALUES:**

- **Uphold** the dignity of ALL people as image bearers of God  
(John 15:12; Genesis 1:27; Psalm 139:13)
- **Share** the Gospel with intentionality  
(Matthew 28:19; Acts 1:8; Romans 10:12-15)
- **Serve** as Christ modeled for us (John 13:15-17)
- **Connect** the local church to the community (Romans 12:9-21)
- **Complete** quality, God-honoring work on all sites (Romans 11:36; 1 Corinthians 10:31)

We offer a complete missions experience that meets our volunteers and groups where they are while challenging them to go deeper in their walk with Christ! Ocoee Outreach is a great opportunity for volunteers to see a great need and then meet that need by being the hands and feet of Jesus.

Here in Cleveland, TN and the surrounding areas, **the need** is very real. While we have extreme wealth in certain areas, the southeast section of Cleveland is one of the most impoverished areas in the COUNTRY.

- *Only 56% have a high school education*
- *96% of children receive free/reduced meals in public schools*
  - *Only 1 in 4 families have a male head of household*
- *Average yearly family income of home repair applicants is \$15,000*
- *Average household income is \$20,000 below the national average*



## ***How Ocoee Outreach meets the need:***

- **Home Repair**- painting exterior of homes, light carpentry, roofing homes, building wheelchair ramps
- **Backyard Bible Clubs/Community wide VBS** at local Boys & Girls Clubs or apartment complexes
  - **Sports Camps**
- **Evangelistic Block Parties**

## **What your week with us will look like:**

(times & details subject to change)

### **Sunday**

3:00-5:00pm- Register/Check in at your place of lodging

6:00-8:00pm- Kickoff service at a local church & orientation with Ocoee staff

\*Dinner is on your own Sunday evening- we suggest eating an early dinner before worship!

\*Upon arrival/check in, please be prepared to pay group balance & have all hard copy forms ready to turn in to the Ocoee Outreach staff.

### **Monday-Thursday**

7:45am- arrive at ministry job sites

8:45am- VBS teams arrive to sites (exact times will vary based on the site!)

11:30am- Lunch & Bible study led by Ocoee Outreach staff on site

12:30pm- Back to work

2:30-3:00pm- clean up construction sites & head back to lodging

5:30pm- dinner at a local church (\*Thursday night is 6pm!)

6:30pm-?- ministry/group nights

\***Thursday night** is our closing celebration at 6pm! ALL volunteer teams will be together for a cookout and a night of fellowship & celebration of all that God has done!

\**Monday & Tuesday* nights can be used to host a block party in a neighborhood, visit local nursing homes (dependent on covid restrictions) or any other community outreach event you'd like to do!

\**Wednesday* night you can have group time or join in with a local church if you'd like! Please just make sure Callie knows your preference so she can make arrangements for you!

### **Friday**

**Fall in love with East Tennessee day!** (Complete Planning guide will include suggestions for things your group can enjoy together!)



## General Info:

- \$50 non-refundable deposit per person **due 60 days prior** to your arrival in Cleveland. (\*should a participant drop, we can apply that \$50 to your trip total\*)
- **Within 30 days of your arrival**, deposits for those who drop **WILL NOT** be refunded nor applied to your trip total.
- Group balance is due upon your arrival/check in
- Breakfasts are the group's responsibility (provided if staying at the hotel!)
- Sunday evening & Friday meals are the responsibility of the group

**On the following pages, you'll find information and the TOTAL COST per person for our lodging options that Ocoee Outreach will line up for you! (If none of these fit your group's desires, you are more than welcome to find other accommodations.) Just below is what is included in the Ocoee Outreach program fee.**

### Ocoee Outreach program fee:

\$175 of each person's total cost is the program fee that covers:

- Lunch & Dinner, Monday-Thursday
- Supplemental insurance policy
- T-shirt
- Bracelet
- Devotional/Volunteer Book
- Evangelism materials
- New Testament to give away
- Construction/Project Materials
- Staffing
- Pre-project administrative planning & logistics

### \*Ocoee Outreach Child Protection Policy

- **EVERY** mission team volunteer age 18 and up is **REQUIRED** to have a background check within 4 years of their participation. If your church already does background checks for volunteers, we will just need a copy/verification on each participant. If you need Ocoee Outreach to run the background check for your volunteers, the cost is \$15 per person.



# Ocoee Outreach

## Summer 2024 Priority List

1. Fill out & return the group preliminary information form- BOTH SIDES!  
(even though these won't be your final numbers, PLEASE fill it out fully with your best estimates)
2. Fill out & return the Church Covenant form with team leader & pastor signatures
3. Recruit mission team members!
4. Prepare the team- discipleship, sharing the Gospel and their own story, ministry skills development, team building, etc. We will provide you with some materials to cover with your team closer to the summer arriving that will assist in this process!
5. Raise money as needed
6. Team leader or representative MUST participate in the pre-project meetings (a Friday evening- Saturday in late April... exact dates TBD)
  - This meeting will give you an opportunity to come to Cleveland and meet the staff and hopefully see the project your group will take on during your week.
  - If coming to Cleveland isn't a possibility for you, we will arrange a virtual meeting with you!
7. Turn in \$50/person, forms, group roster, t-shirt sizes to CrossNet/Ocoee Outreach office 60 days prior to arrival.
8. Have a send off/commissioning for your group
9. EXPECT God to do great things in and through your group while serving with Ocoee Outreach!





# 2024 Pricing Guide

## Best Western Plus Hotel- 5 Nights

(Sunday checkin- Friday checkout)

ROOM OCCUPANCY	2 PEOPLE	3 PEOPLE	4 PEOPLE
Double Queen Room (\$89/night)	\$445	\$495	\$545
2 Queens OR King & Sofa Bed (\$109/Night)	\$545	\$595	\$645
Ocoee Outreach Program Fee	\$175/person	\$175/person	\$175/person
<b>TRIP TOTAL per person (Lodging split + program fee)</b>	<b>Double Queen Room \$398 (\$223+\$175)</b>	<b>Double Queen Room \$340 (\$165+\$175)</b>	<b>Double Queen Room \$311 (\$136+\$175)</b>
	<b>Double Queen OR King &amp; Sofa Bed \$447 (\$272+\$175)</b>	<b>Double Queen OR King &amp; Sofa Bed \$383 (\$198+\$175)</b>	<b>Double Queen OR King &amp; Sofa Bed \$336 (\$161+\$175)</b>

\*Please note: For an occupancy of more than 2 people, the hotel charges \$10/night per person.

Hotel Information: Best Western Plus- Magnolia Inn (formerly Comfort Inn) is located at 107 Interstate Park Drive, Cleveland, TN 37312. With quick access to I-75 and the heart of Cleveland, this is a great lodging option for your group! This hotel was remodeled in 2021. The hotel features all interior rooms with mini fridges, irons/boards, coffee makers, onsite laundry access, an exercise facility and refreshing outdoor pool!





# 2024 Pricing Guide

## Best Western Plus Hotel- 6 Nights

(Sunday checkin- Saturday checkout)

ROOM OCCUPANCY	2 PEOPLE	3 PEOPLE	4 PEOPLE
Double Queen Room (\$89/night)	\$534	\$594	\$754
2 Queens OR King & Sofa Bed (\$109/Night)	\$654	\$714	\$774
Ocoee Outreach Program Fee	\$175/person	\$175/person	\$175/person
<b>TRIP TOTAL per person (Lodging split + program fee)</b>	<b>Double Queen Room \$442 (\$267+\$175)</b>	<b>Double Queen Room \$373 (\$198+\$175)</b>	<b>Double Queen Room \$363 (\$188+\$175)</b>
	<b>Double Queen OR King &amp; Sofa Bed \$502 (\$327+\$175)</b>	<b>Double Queen OR King &amp; Sofa Bed \$313 (\$238+\$175)</b>	<b>Double Queen OR King &amp; Sofa Bed \$368 (\$193+\$175)</b>

\*Please note: For an occupancy of more than 2 people, the hotel charges \$10/night per person.

Hotel Information: Best Western Plus- Magnolia Inn (formerly Comfort Inn) is located at 107 Interstate Park Drive, Cleveland, TN 37312. With quick access to I-75 and the heart of Cleveland, this is a great lodging option for your group! This hotel was remodeled in 2021. The hotel features all interior rooms with mini fridges, irons/boards, coffee makers, onsite laundry access, an exercise facility and refreshing outdoor pool!





# 2024 Pricing Guide

## Local Church Stay

One of our CrossNet Association Churches will host your group for the week! You will provide your own breakfast, beds, linens, etc. Ocoee Outreach will arrange your stay and you will be put in contact with that church's point person for arrival/checkout details. Please note that some churches require additional liability forms to be signed for their specific facilities to be utilized.

AGES 12 + UP	\$175 / PERSON
AGES 5-11	\$125/PERSON
AGES 4 + UNDER	No Charge

## CrossNet Member Church Participation Rates

STUDENTS	\$100
ADULTS	\$50





# 2024 Pricing Guide

## Johnston Woods Retreat Center

Availability for 2024 is limited! Contact Ocoee Outreach soon to see if your dates are available. Once confirmed, you will work with the Johnston Woods staff to complete any needed forms for their purposes.

	5 NIGHTS	6 NIGHTS
Johnston Woods Lodging	\$150/person	\$180/person
Ocoee Outreach Program Fee	\$175/person	\$175/person
TRIP TOTAL PER PERSON	\$325 + any JW provided meals	\$355 + any JW provided meals

Johnston Woods Retreat Center is located at 2985 Brymer Creek Road McDonald, TN just a 10 minute drive into Cleveland. This lodging option would allow for your group to have a “camp feel” to your trip as Johnston Woods offers cabins, a lodge for large group meetings/meals, a lake for swimming/canoeing, hiking trails & more!

### Additional Options at Johnston Woods:

- JW provided meals- \$9/person per meal  
*-Keep in mind, Ocoee Outreach provides lunch & dinner M-Th of your trip*
- Swimming in Johnston Woods Lake- \$25/hour for lifeguard.  
**\*Lifeguard MUST be on duty**



For more information and photos of Johnston Woods facilities, please visit their website at [www.johnstonwoods.org](http://www.johnstonwoods.org).







# OCOOE OUTREACH

Access & Empowerment.

## Preliminary Group Information Form

.....  
Group Name

.....  
Group Leader Name

.....  
Address

.....  
Group Leader Cell # & Email

.....  
City State Zip

.....  
Church Contact # & Email

### Dates & Lodging Options

Week 1: June 2-7

**Plan A:** Best Western Plus

Week 2: June 9-14

**Plan B:** Local Church Stay

Week 3: June 16-21

**Plan C:** Johnston Woods Retreat Center  
(availability is limited!!)

Week 4: June 23-28

Date & Time of Arrival: .....

Week 5: July 7-12

Approximate # of rooms needed: .....

Week 6: July 14-19

Age range of volunteers: .....

Week 7: July 21-26

Approximate Total Group Size: .....

Youth Males:

Youth Females:

Describe groups' skill level:

Adults:

(Ex: no experience, experienced leaders,  
minimal experience but handy, skilled pros)

.....  
.....

**Work Site Options:**

Please list the number of sites  
your group can handle & the type  
of site suitable for your group  
(Roof, Paint, Wheelchair Ramp,  
VBS)

.....  
.....  
.....

**Additional Ministry Options:**

\*Any evening your group would  
like to host a block party, make  
nursing home visits, host a  
concert, etc\*

.....  
.....  
.....

Please submit this form ASAP via mail or email:

Ocoee Outreach  
P.O. Box 4606  
Cleveland, TN 37320

[Callie@ocoeoutreach.org](mailto:Callie@ocoeoutreach.org)





**OCOEE**  
**OUTREACH**  
Access & Empowerment.

## Church/Group Covenant & Agreement

Ocoee Outreach is a community non-profit ministry that provides free home repair to low income families and individuals in the Cleveland, Tennessee area. Through our efforts, we believe we can offer access & empowerment... access to the Gospel of Jesus Christ and safe housing & empowerment to our volunteers and the homeowners.

Understanding the mission of Ocoee Outreach & aligning with the statements of belief, \_\_\_\_\_ (church/group name) endorses and affirms a partnership with Ocoee Outreach. The group agrees to participate in missions service projects the week of \_\_\_\_\_, 2024.

By signing this covenant/agreement, our church/group agrees to the following:

- **Resource-** promote, recruit, enlist volunteer mission team members; support financially & with resources, items, materials needed
- **Strengthen-** Pray for Ocoee Outreach staff, church's mission team, families & individuals that will be ministered to through Ocoee Outreach; Disciple team members as they prepare through studying & applying the Word to their lives; Equip each team member with provided resources to embolden them to share their faith
- **Encourage-** Have a time of commissioning/prayer over the team before sending them out; find a way to encourage while the team is in Cleveland; host a time to celebrate what God has done when the team arrives home

By signing this covenant/agreement, our church/group also agrees to the financial obligations of this mission journey. We understand that we will pay a \$175\* per person program fee to Ocoee Outreach plus cover all lodging costs as outlined in the preliminary packet.

\*Cleveland/Bradley Co. Church rates differ & are listed in the preliminary packet\*

.....  
Pastor's Signature

.....  
Date

.....  
Group Leader's Signature

.....  
Date

