



OCOEE OUTREACH

Access & Empowerment.

Join the team!

2026 Summer Missionary Staff Application



Ocoee Outreach is a non-profit home repair ministry in the Cleveland/Bradley County area..

Who We Are.

Vision: the what.

We extend the grace of Christ through providing access to the Gospel and safe housing by revitalizing and investing in our community.

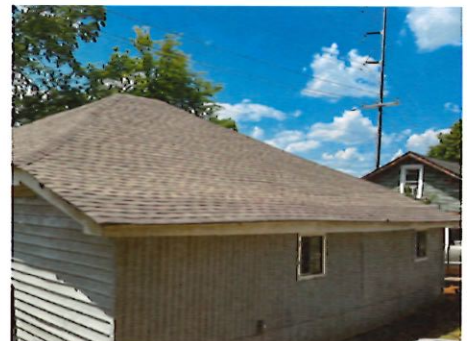
Mission: the how.

Empower our volunteers to bring hope through evangelism and restore dignity in the lives of homeowners through home repair and building intentional relationships.

The Why.

Two extremes: while we are home to one of the wealthiest areas per capita in Tennessee, we are also home to one of the nation's most impoverished areas... Southeast Cleveland.

- Average income for 4 is just over \$13,000.
- 97% of childrens on free/reduced lunch plans
- 56% of adults with no high school education



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2026 Summer Missionary Job Description

Our ministry is designed to help low income families repair their homes completely free of charge. Many of these homes are owned by senior adults, the disabled, and the marginalized. We utilize this avenue of home repair to develop authentic relationships and in order to have an opportunity to share the Gospel and hope of Jesus Christ! We serve people simply because of the example Jesus set for us as His followers. Our main goal is to come alongside people, not just complete projects.

We want to see the following happen on every work site:

- Give homeowners access to the Gospel & Safe housing
- Empower homeowners to take pride in their homes
- Empower our volunteers to bring hope to homeowners
- Empower our volunteers to see how their experience with Ocoee Outreach can be duplicated in their own community

As a summer missionary, you lead by example- through your work ethic, words, attitude, and spiritual preparation.



2026 Summer Missionary Requirements

- in a growing relationship with Jesus Christ
- An active part of a local church
- High level of integrity
- Ability to lead & encourage volunteers of ALL ages
- Flexible & Adaptable
- All around team player
- Ability to pass a background check

Terms of Service/Employment

- 9-10 weeks of service beginning last week of May & ending first week of August
- One week of REQUIRED training prior to the summer- May 26-May 28, 2026
- Weekly pay of \$200
- Also provided for staff: Monday-Thursday meals; gasoline reimbursement; housing arrangements for non-local staff members at a host home/mission home setting



2026 Summer Missionary Responsibilities

- Arrive to all ministry sites & meetings on time
- Relate positively to Ocoee Outreach staff, mission teams, homeowners, neighbors, runners
- Assist in planning/leading in weekly kickoff service on Sunday nights. You will be responsible to lead your team through a time of orientation.
- Assist in planning/leading the wrap up service on Thursday nights (awards, worship, prayer, etc)
- Lead volunteers/teams in the spiritual aspects of the week which include, but are not limited to, prayer walking, face to face Gospel conversations, sharing your Jesus story, etc
- Lead the daily Bible studies on your site during lunch
- Develop ministry relationships with community partners & vendors/suppliers
- Maintain/clean water coolers & first aid kits for your site
- Act as a resource for your assigned team
- Act as a liaison between the volunteer team & homeowner
- Communicate with Construction Supervisor about any construction needs that arise
- Act as a "runner" for materials, supplies, etc if necessary
- Greet lunch runners & set up on site daily
- Keep a record of expenses/receipts for your site
- Complete a follow up interview with homeowner & have evaluation form filled out- RETURN IT TO CALLIE!
- Assist with "chores"- office housekeeping, equipment cleaning, inventory, etc as assigned
- Assist/participate in as many ministry activities as possible with your team
- Eat dinners with your team whenever possible



2026 Summer Missionary Evaluation & Review

- Summer staff will be required to attend weekly staff "debriefs" on Thursday nights after the weekly wrap up service- these typically happen at someone's home & include desserts!
- Individual checkin's will happen with Callie in the mid summer

A Day in the life... what to expect.

"What will my day to day schedule look like?"

Glad you asked! Here's a typical week.

Sunday- First day of our work week!

4:00-6:00pm- greeting incoming groups; set up at host church

6:00-8:00pm- kickoff worship; orientation

8:00-?- dinner as a staff (not required!)

Monday-Wednesday

7:00am-3:00pm- work on site (includes taking before pics, prayer walking, Bible studies, etc)

5:30-6:30pm- dinner at a local church with groups

6:30-?- if your group is hosting a block party, going to the Blue Hole, etc go with them if available!

Thursday

7:00am-3:00pm-work on site- FULL clean up, homeowner evaluation forms, group pics, after pics)

5:00-7:30pm- Weekly Wrap Up Service (includes dinner, awards, stories from the week)

8:30-9:30ish-Staff Debrief- pray, vent, cry, laugh as a staff!



2026 Summer Missionary Staff Application

PERSONAL INFORMATION

LAST

FIRST

MIDDLE

HOME ADDRESS

CITY

STATE

ZIP

DATE OF BIRTH

SEX

T-SHIRT/STAFF SHIRT SIZE

MARITAL STATUS

EMAIL ADDRESS

CELL PHONE #

SOCIAL SECURITY #

PARENT/GUARDIAN NAME

Have you discussed your desire to serve with your parents? Are they in favor? Opposed? Reserved? Other?

CHURCH INFORMATION

CURRENT CHURCH MEMBERSHIP

CITY

STATE

HOW LONG HAVE YOU BEEN A MEMBER?

HOW OFTEN DO YOU ATTEND?

PASTORS NAME

CHURCH #

CHURCH CURRENTLY ATTENDING (If different from above)

CITY

STATE

EDUCATION

SCHOOL CURRENTLY ATTENDING

CITY

STATE

CLASSIFICATION: (please circle) Freshman

Sophomore

Junior

Senior

MAJOR

HOURS COMPLETED

GPA

SCHOOL HISTORY (include # years attended & GPA)HIGH SCHOOL

COLLEGE/UNIVERSITIES

EMPLOYMENT HISTORY

NAME OF COMPANY/INDIVIDUAL	LOCATION	DATES EMPLOYED
POSITION HELD		
DESCRIBE JOB RESPONSIBILITIES		
MAY WE INQUIRE WITH THIS EMPLOYER REGARDING YOUR PERFORMANCE? Y N		

NAME OF COMPANY/INDIVIDUAL	LOCATION	DATES EMPLOYED
POSITION HELD		
DESCRIBE JOB RESPONSIBILITIES		
MAY WE INQUIRE WITH THIS EMPLOYER REGARDING YOUR PERFORMANCE? Y N		

NAME OF COMPANY/INDIVIDUAL	LOCATION	DATES EMPLOYED
POSITION HELD		
DESCRIBE JOB RESPONSIBILITIES		
MAY WE INQUIRE WITH THIS EMPLOYER REGARDING YOUR PERFORMANCE? Y N		

EXPERIENCE

Have you served with a missions organization in the past? YES NO

If yes, please list the place and how long you served: _____

PLEASE INDICATE YOUR EXPERIENCE/ABILITY LEVEL IN EACH OF THE FOLLOWING:

	NONE	SOME	EXTENSIVE
Public Speaking	_____	_____	_____
Recreation	_____	_____	_____
Leading Bible Study	_____	_____	_____
Evangelism	_____	_____	_____
Leading Worship	_____	_____	_____
Student Ministry	_____	_____	_____
Administrative Tasks	_____	_____	_____

	NONE	SOME	EXTENSIVE
Painting	_____	_____	_____
Roofing	_____	_____	_____
Pressure Washing	_____	_____	_____
Framing	_____	_____	_____
Using Power Tools	_____	_____	_____
Yard Work	_____	_____	_____
Climbing Ladders	_____	_____	_____

TEAMWORK MAKES THE DREAM WORK

Ocoee Outreach is an intense and exhausting ministry experience. The ability to be a team player & work well with others is an absolute MUST. It's essential for the ministry to provide the best missions experience possible for our teams.

1. Are you willing to follow policies & supervisors leadership even though you might not totally agree in every situation? _____ YES _____ NO (If no, why not?)

2. Are you able to work with a wide variety of people (races, personalities, church denominations, etc)? Elaborate.

3. With what personality types do you believe you would have a difficult time working with? Elaborate.

YOUR COMMITMENT

One of the reasons Ocoee Outreach is able to provide a high level of a mission experience is due to the personal commitment that each staff member makes to do everything to the GLORY OF GOD. We need our staff members to be fully present and engaged in all aspects of the ministry during the 10 weeks of service. Please look at your personal and school calendars. Time away is not guaranteed but we will do our best to honor a week away for a family vacation/camp/mission trip/etc. Again, this will be dependent upon projects, volunteers, teams and other details of the summer. Please list any dates you would not be able to work between May 27th and July 31st. (All staff members will be off June 27-July 5 for the holiday!)

I sign below, acknowledging that all of the above information is true and accurate. If selected for the Ocoee Outreach staff, I agree to abide by employee policies while representing well the ministry of Ocoee Outreach and the name and reputation of Jesus Christ and His Church.

Print Name

Sign Name

Date



Please return your completed application with application questions to Callie@ocoeeoutreach.org

REFERENCES

Please give the names, phone #'s, and email addresses of each of the 5 people mentioned below. Then distribute the "Applicant Reference Form" to each of them. Ask them to return it to Callie promptly after receiving & completing it.

REFERENCE	NAME	PHONE #	EMAIL ADDRESS
Pastor			
Small Group Leader			
Employer (Past or Current)			
Personal Friend			
Adult Friend			

On a separate document, please type your answers to the following questions. (submit with the rest of the application!) Please be honest and transparent in your answers!

1. Describe how you came to be a follower of Jesus. How is this continued relationship with Christ affecting your daily life?
2. As a Christian, how have you shared your faith while in college or in the workplace? If possible, tell me about a recent experience you've had sharing your story.
3. Describe the role that the local church plays in your life.
4. Describe your concept of who God is.
5. Tell me your understanding of "missions" and your reasoning for wanting to be a part of the team with Ocoee Outreach?





Applicant Reference Form

The applicant listed below has applied to be a part of the ministry team with Ocoee Outreach. Ocoee Outreach is a non-profit home repair ministry that utilizes volunteer labor to complete projects for low income families while also sharing the Gospel. We would greatly appreciate your honest insight and feedback about this individual. This will help us to make informed decisions in selecting summer staff that are qualified for our positions!

Please return promptly by email or in person:

Ocoee Outreach
callie@ocoeeoutreach.org
2404 Georgetown Road
Cleveland, TN 37311

Applicant Name:

Relationship to Applicant

of years known

Which option best describes the applicant's participation in ministry?

☐ Inactive ☐ Sporadic ☐ Consistent ☐ Leadership

Which option best describes the applicant's responsibility in regards to ministry?

☐ Needs close supervision
☐ Functions ok within a group where they do not lead
☐ Can provide some leadership with supervision
☐ Is able to receive instruction & lead with little to no supervision

Ocoee Outreach is a ministry that requires interaction and teamwork with diverse people groups (homeowners, volunteers, etc). Please comment on your observations or concerns of the applicants interpersonal relationships:

With persons of the opposite sex: _____

With persons in authority: _____

In times of stress: _____

Applicant's Strengths & Weaknesses: _____

Does this applicant display ANY characteristics that would disqualify him/her from a ministry position? Any concerns of this person not representing Christ & the ministry well?

PRINTED NAME

SIGNATURE

DATE

